



## APPLICATION FOR LATE COURSE ADDITION OR CHANGE TO AUDIT

1. Use this form only if online registration has closed
2. Complete all relevant sections and obtain appropriate signature(s) as indicated below
3. Bring completed form to the Office of the Assistant Dean, Curriculum and Student Affairs

Student Number: \_\_\_\_\_ Student Last Name: \_\_\_\_\_

Student First Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Degree: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

Student Signature: \_\_\_\_\_

**COURSE SECTION ADD - please complete the following fields:**

Audit Yes/No	Term (ie. W10, T1)	Subject (ie. BIOL)	Course # (ie. 100)	Section (ie. 001)	Instructor Approval

Comments:

**Note:** The application for admission to Audit must be accompanied by a written explanation of the reason that the status is sought. Online calendar <http://okanagan.students.ubc.ca/calendar/index.cfm?tree=2,32,0,0>

**APPROVAL, ASSISTANT DEAN, CURRICULUM AND STUDENT AFFAIRS**

Signature of Associate Dean: \_\_\_\_\_ Name (Please Print) \_\_\_\_\_

Telephone: \_\_\_\_\_

Personal Information ("Information") provided on this form is collected pursuant to section 26 of the *Freedom of Information & Protection of Privacy Act (the "Act")*, R.S.B.C. 1996, c.165 for the purpose of processing your request for late withdrawal. or registration drop. The Information will be used and shared within UBC in accordance with the Act. Any questions regarding the collection of the Information may be directed to the as listed above.